

The World Pathology Foundation
Meeting of the Board of Trustees
2008 Boston
Minutes

Date & Time: August 2nd, 2008 14:00 – 16:00

Venue: Hotel Fairmont Copley Plaza

Participants:

Dr. Utz P. Merten	Germany	President
Dr. Michael Oellerich	Germany	Trustee
Dr. Paul A. Raslavicus	U.S.A.	Trustee
Dr. Henry Travers	U.S.A.	Trustee
Dr. Robby Bacchus	United Kingdom	Co-opted member
Dr. Marilene Melo	Brazil	Co-opted member
Dr. Masami Murakami	Japan	Co-opted member

Apologies received:

Dr. Barrie Murphy	United Kingdom	Honorary President
Dr. Marc-André Viollier	Switzerland	Secretary-Treasurer
Dr. Mikio Mori	Japan	Co-opted member

Approval of the previous minutes:

Minutes of Kuala Lumpur Meeting held on July 29, 2007 were unanimously approved

The Board of Trustees as elected in Kuala Lumpur 2007 confirmed and elected the President, President elect and the Secretary-Treasurer of WASPaLM as Trustees of WPF and Dr. Robby Bacchus, Dr. Marilene Melo, Dr. Mikio Mori and Dr. Masami Murakami as co-opted members according to the Charter of WPF and amendments voted in Vancouver June 1991.

Reports from Officers:

President The President presented his report (Attachment 1)

Secretary-Treasurer The President presented the written report of the Secretary-Treasurer and the financial report of WPF for 2007 as sent to all Trustees before the meeting. (Attachment 2)

The reports of the President and the Secretary-Treasurer were accepted unanimously.

The following motion was carried:

The secretary-treasurer is requested to send the following information to the Board of Trustees:

- 1. Are all funds at UBS insured?**
- 2. A list of all bonds, stocks and other assets.**
- 3. A copy of the contract with Mr. Tobler and a summary of cost of his advice and actions.**

The Trustees approved the WPF-finance for the year 2007 according to the reports of the Secretary-Treasurer and of the controlling institution, ALTRA -Treuhand, Berne, Switzerland. All Trustees and Co-opted members present signed the official approval to be sent to the Swiss Government.

Use of WPF Funds:

Trustees discussed the use of WPF funds. The Foundation must donate a certain number of GSF to maintain its charity status. (This will be further clarified by the Secretary -Treasurer. The WPF Charter in its Article III: Objects possible ways.)

The following two motions were carried:

WPF GSF funds can be utilized for a program of “Training the Trainers”

and

A “Barrie Murphy Traveling Lectureship” is created to send trainers for educational / training lectures to countries in need.

Rules of Procedures will be formalized at the World Congress in Sydney 2009.

Selection of Gordon Signy Fellowship for the study year of 2009:

Applications of thirteen applicants were received and are listed in order of their arrival.

1. Andrade de Brot Louise
2. Do Amaral e Silva Joao
3. Duarte André
4. Escobar-Martinez Erwin Roger
5. Mahona John SJ
6. Maia Livia
7. Odashiro Alexandre Nakao
8. Paes Fracalossi Juliana
9. Rebêlo Ana Maria
10. Ribeiro Mariana
11. Ridolfi Castro Isabela
12. Rógerio Fábio
13. Schultz Luciana

Copies of the applications were sent to all trustees before the meeting by electronic means.

The following motion was carried:

One Gordon Signy Fellowship for the study year 2009 will be granted to Dr. Alexandre Nakao Odashiro, Brazil.

There was extensive discussion regarding expenses incurred by Dr. Bacchus in managing the Education Secretariat. While Dr. Barrie Murphy had authorized use of WPF funds to support this activity, there was some consideration that the expenses were properly those of WASPaLM.

The following motion was carried in respect of the valuable work by Dr. Robby Bacchus having organized Workshops in Countries in Need:

Dr. Robby Bacchus , Chairman of the Secretariat on Pathology Education in Countries in Need (SPECN), is reimbursed for

expenditure incurred for secretarial and administrative support for educational programs over the past three years. The sum of US\$ 5000 was authorized following receipt, by the President of WPF, of supporting documentation.

The WASPaLM Bureau will consider, at its meeting in Sydney, how best to support the Education Secretariat and whether or not to reimburse the WPF for amounts authorized in the motion above.

The President presented a WinWord sheet created by Ms Madeleine Luetzelschwab to be included in the WPF website. All GSF applicants will have to use this sheet, fill in all requested information and mail it by electronic means to the WPF Secretary-Treasurer / Ms Luetzelschwab. Attachments have to be scanned and attached to the document. All documents have to be sent as well by postal means to the Secretary-Treasurer / Ms Luetzelschwab.

In case electronic means are unavailable all documents can be sent by the post. –however the application must be filled in by printing, so it can be scanned and contents be transferred to a computer.

Ms Luetzelschwab is asked to provide a copy of the WinWord document to be entered on WPF website.

The following motion was carried:

Improperly filled out GSF applications will be rejected.

Any Other Business:

A Draft Future Strategy to strengthen the image of WPF and to increase the funds of WPF will be sent to all Trustees and discussed at the next meeting. (Attachment 2)

Date and time of next meeting:

The next meeting of the Board of Trustees will be scheduled March 16th 2009 during the World Congress held in Sydney.

Report of the President

Since the Board Meeting of Trustees in Kuala Lumpur, August 2007, three meetings of Dr. Merten with Dr. Viollier and Ms. Luetzelschwab took place in Basel. During these meetings we discussed the management and future decisions of WPF.

It was recognized that according to the WPF Charter Trustees of the WPF are the President, the President elect and the Secretary-Treasurer of WASPaLm. Trustees have to discuss the present situation and vote on necessary changes during their meeting in Boston. In addition after each election of WASPaLm officers involving these three offices equivalent changes have to be reported officially to the Authorities in Bern. This will involve certifying all signatures following the election of new officers and altogether this will generate costs.

It seems necessary to discuss an update of the WPF Charter in the near future.

The **Treasurer's Report** will line out that WPF Funds are not rising any more but that there are unrealized losses. The Fund management is still with UBS but the switch to Mr. Tobler at Avalov, Zurich, is on its way.

Dr. Marc Andre Viollier, Secretary-Treasurer, hopes that more freedom for fund management will help to reverse the unrealized losses.

Ms Madeleine Luetzelschwab agreed to serve as secretary and to my knowledge performs a splendid job.

The list of enquiries received for the selection of **Gordon Signy Fellowships** for the study year of 2009 has been prepared by Mr. Luetzelschwab. The current status of awardees for 2009 was sent to all Trustees. Awardees reports are presented on WPF website and sent to you by e-mail as Attachment 4.

Time between the deadline for GSF applicants and the WPF Meeting 2008 was quite short resulting in little time for evaluation and decision.

Ms. Luetzelschwab reports difficulties and a high workload with inadequate filled in applications. She suggests a new application procedure and application formalities.

She has suggested a new application formulary to be entered on our WPF Website and that all applications must be filled in on the website and sent back to Ms. Luetzelschwab by e-mail and the original plus attachments by post.

We will have to discuss the use of **WPF Funds**.

When WPF was founded it was the intention of its founders to collect one million Swiss Francs before starting to grant stipends. As it was decided for different reasons to start GSF before this aim was reached I suggest that we reduce the number of stipends to one or two per year until WPF Funds have accumulated to the planned one million Swiss Francs. We may - as we decided some weeks ago by e-ballot - donate money for special items as the Malaysian Seminar or a project of "training the trainers" and such valuable support Dr. Robby Bacchus has given to WPF and WASPaLm by organizing since many years successful seminars in India and other states.

On the other hand we will have to become active and write letters to Constituent Societies and Foundations to ask their support of WPF and its funds.

Possible strategies will be discussed at the end of this meeting to support the future of WPF.

Dr. Utz P. Merten

August 2008

Future Strategy

Boston Meeting of the WPF Trustees

The objects of the World Pathology Foundation are entirely scientific, educational, cultural and charitable; to foster the development of anatomic and clinical pathology in all of their aspects, especially in the developing countries.

To further these aims the Foundation will, among others, foster research, education and application of these medical sciences by organizing conferences, encouraging Interchange of pathology information among nations, initiating and prompting publications in pathology, and by assisting in the establishment of world standards in all fields of pathology. (Article III of the WPF Charter)

1. Funds

When WPF was founded it was in the intention of its founders to start with an initial capital of the Foundation of 10.000 Swiss Francs and to increase capital by gifts from the W.A.S.P., its component Societies and third parties until fund reaches 1 Million Swiss Francs..

- Therefore the number of stipends should be reduced to two per year until WPF Funds reach one Million CHF

- Philanthropic societies and Foundations, WASPaLm Constituent Societies and manufacturers in the field of pathology should be contacted and asked to support WPF fund raising

2. Fund Raising

To promote Fund raising during WASPaLm World Congresses

- WPF folders should be created, printed and distributed to present WPF and GSF and to invite benefactors and honourable individuals to participate at the Gala Dinner at WASPaLm meetings.

- Special certificates of donation should be presented to donors and to auctioneers / auction buyers at World Congresses.

- The World Congress Gala Dinner should include a after dinner speech of an internationally well known speaker

- To the World Congress Gala Dinner local top (anatomic and clinical) Pathologists should be invited as honorary guests.

- A press conference should be organized to introduce WPF and GSF, the honorary speaker, the local pathologists and the Gala Dinner to the public.

3. Update of the WPF Charter

Minor changes from September 14, 1972 and changes according to report of the WPF President June 23rd, 1991 will be entered into the WPF Charter of 1969.

Past and presently intended changes will be coordinated with the Bern Authorities and discussed at the Sydney Meeting. At present these may include:

- Signatures of the President and the Secretary / Treasurer will be necessary to report all changes in the WPF Charter decided by the Trustees.
- The President, President elect and the Secretary Treasurer will have to be elected Trustees of WPF as well as three further co-opted present or past members of the WASPaLm Bureau.

A final draft will be prepared for the meeting in Berlin (?), Germany 2010 where a notary public may testify the signatures of WPF Trustees presenting a final WPF Charter to the Bern Authorities with all necessary documents.

4. WPF Logo

To improve health throughout the world by promoting the teaching and practice of all aspects of Pathology and Laboratory medicine (WASPaLm Mission) the WPF Logo should be presented at WASPaLm and WPF Meetings.

- The WPF Logo should be presented at each World Congress together with the WASPaLm Logo

- The WPF Logo should be presented at all WASPaLm seminars

- The WPF Logo should be presented at all local meetings organized in relation with WASPaLm

- No party will use for any advertising, publicity or endorsement purposes the name, logo, symbol or any other image of the World Pathology Foundation (WPF) without specific prior written consent signed by the President of WPF.