

# MINUTES

## TRUSTEES MEETING OF THE WORLD PATHOLOGY FOUNDATION

Date 3/2/2023

### **1. Call to Order (Dr. Verna)**

The meeting was called to order by Dr. Verna on January 3, 2023 at 0902 CST.

### **2. Confirmation of Notice**

The secretary-treasurer certified the meeting was properly noticed.

### **3. Determination of a Quorum**

Present were Lai-Meng Looi, John Frater, Catherine Hayward, Peng-Si Highnam, Roberto Verna, Roberto Ruiz, and Walter Alallon. A quorum was declared.

### **4. Approval of minutes**

A motion was made to approve the Q4 minutes, which were circulated in advance of the meeting. The motion passed unanimously.

### **4. Old Business:**

**a) Discussion of finances and impact on Gordon Signy Fellowship** – Dr. Frater read the Treasurer Report (detailed report appended to these minutes), which included a discussion of the portfolio's performance through the end of 2022. He emphasized that the current financial condition of the market has had a continued effect on the WPF portfolio throughout 2022. As noted in the Q4 2022 meeting, the revenue from the 2022 silent auction was decreased compared to previous years. The trustees and officers discussed whether this was due to limited advance advertising of the auction, placement of the auction items in the venue (with limited opportunities to see them before bidding), or some other factor. It was concluded that the WPF would need to explore other opportunities to fund the organization, since the auction would likely not be a reliable source of revenue.

**b) Update by bylaws committee:** There was a discussion, continued from previous meetings, of the need for terms of reference for positions, and the following course of action was decided. Dr. Hayward proposed that the entire group review the current (2018) WPF bylaws, and the group unanimously agreed. Dr. Frater circulated the current WPF bylaws in two follow-up emails. Dr. Hayward noted that she has done an initial review of the bylaws and identified several areas for improvement. To date, she has not received comments on the bylaws from any of the trustees or officers. She encouraged all members of the WPF to review the bylaws and give any feedback to her. She plans to send a reminder email ~2 weeks after the meeting to remind the trustees and officers about this ongoing project. After the review, which will continue over the course of the next several calls, a bylaws committee will 1) review the nature of the relationship of the WPF to WASPaLM through a review of Dr. Travers' document (and consultation with Dr. Travers, if needed) regarding the history of the WPF and the Gordon Signy Fellowship; 2) if necessary, requesting the input of WASPaLM, and 3) make recommendations to the Trustees regarding proposed changes to the bylaws.

**c) Gordon Signy Fellowship** – Dr. Frater included details of the Gordon Signy fellowship in the treasurer report.

**d) WPF website:** Dr Hayward mentioned that the WPF website needed updates in the following areas including **a)** updating the minutes from previous meetings **b)** updating the list of trustees and officers to include the beginning and end of their terms. Dr. Verna encouraged all the trustees and officers to review the website content and offer comments regarding updates. Regarding the question of the traffic between the WASPaLM website and the WPF website and its potential implications for fellow recruitment, Dr. Frater mentioned that the links between the two website currently work.

## **5. New Business:**

**a) WASPaLM 2023:** The dates for WASPaLM 2023 are included by Dr Frater in the treasurer report. The dates and location (Sao Paulo, Brazil) were confirmed by Dr. Alallon in a follow-up email. Because of the

limited amount of time between the Q1 meeting and the WASPaLM Congress, the following course of action was decided: 1) Dr. Alallon will follow-up with the planning committee to determine whether there is space in the program for a WPF symposium 2) A follow-up meeting will be held in early May to plan the session (n.b., a doodle poll to schedule this meeting was sent by Ms. Guess and Dr. Frater in a follow-up email). Dr Looi suggested that at least one of the speakers be from Brazil. Other considerations are a) number of speakers b) budgetary considerations c) using an abstract submission or some other means to select speakers.

**b) Discussion of time/ date of next meeting (Q2) via Zoom:** Jill Guess will send a doodle poll to canvas for a date for the next (Q2 2023) meeting.

## **6. Adjournment**

There being no further business, the meeting was adjourned by Dr. Verna at approximately 1004 CST.